THE WOODS AT GEIST OVERLOOK HOA

Board of Directors Meeting Agenda

Date: _____ **Time:** _____
Location: _____
Board Members Present: _____

1. Officer Reports

- President
- Treasurer
- Other Board Member Updates

2. Old Business

- Outstanding items from previous meeting
- Common area / maintenance updates
- Ongoing projects
- Legal or enforcement matters
- Other unfinished business

3. New Business

- New projects or proposals
- Architectural requests
- Neighborhood concerns
- Items requiring Board discussion or vote

4. Communications & Community Updates

- Homeowner communications
- Website / newsletter updates
- Upcoming events or activities

5. Next Meeting

Date/Time: _____

6. Adjournment

Time: _____

**Homeowner Notice: The Woods at Geist Overlook members have a right to request a special membership meeting if a petition setting forth the purpose of the meeting is signed by owners representing 10% of the homes and submitted to the Board.*